



## Calendar for BSA BEST Study Participation

Dates	Key Events	Key Tasks
<b>TROOP MEMBER REGISTRATION</b>		
<b>August – September 27, 2019</b>	Scoutmaster receives emailed welcome packet ( <i>Scoutmaster receives postal mail welcome packet ~1 week after email</i> )	<u>Scoutmaster</u> <ol style="list-style-type: none"> <li>Review welcome packet materials.</li> </ol>
	Scoutmaster shares information with troop.	<u>Scoutmaster</u> <ol style="list-style-type: none"> <li>Email troop members about the BEST Study using email script in welcome packet and share links to Mike Surbaugh’s video introduction and Bryan on Scouting’s blog about BEST study (included in email script in welcome packet).</li> <li>Introduce BEST Study at troop meeting using Scoutmaster Talking Points in welcome packet and hand out BEST Study Flyer and Factsheet/FAQ (copies included in hard copy packet mailed to you by study team).</li> </ol>
	Troop members decide to participate.	<u>Troop Members</u> <ol style="list-style-type: none"> <li>Review study information and let Scoutmaster know if you want to participate.</li> </ol>
	Scoutmaster registers troop members.	<u>Scoutmaster</u> <ol style="list-style-type: none"> <li>Enter troop member information in Excel registration file (attached to welcome email and available at <a href="http://www.bsabeststudy.org/materials">www.bsabeststudy.org/materials</a>); instructions in welcome packet (and at <a href="http://www.bsabeststudy.org/materials">www.bsabeststudy.org/materials</a>).</li> <li>Email completed Excel file to <a href="mailto:yourvoice@bsabeststudy.org">yourvoice@bsabeststudy.org</a>.</li> </ol>
<b>September 27, 2019</b>	<b>DEADLINE FOR TROOP MEMBER REGISTRATION</b>	
<b>SURVEY COMPLETION</b>		
<b>October 2019 – April 2020</b>	Registered Scouts and Scouters take online surveys.	<u>Scoutmaster and Registered Troop Members:</u> <ol style="list-style-type: none"> <li>Complete surveys using email link or code mailed to Scoutmaster.</li> </ol>

